

## North Yorkshire Health and Wellbeing Board

**Minutes of the meeting held on 23 January 2019 at Falsgrave Community Resource Centre, Seamer Road, Scarborough**

**Present:-**

Board Members	Constituent Organisation
<b>County Councillors</b>	
County Councillor Michael Harrison ( <b>Chair</b> )	Executive Member for Adult Social Care and Health Integration, North Yorkshire County Council
County Councillor Janet Sanderson	Executive Member for Children and Young People's Service, North Yorkshire County Council
<b>Elected Member District Council Representative</b>	
Councillor Richard Foster	Leader, Craven District Council
<b>Local Authority Officers</b>	
Richard Flinton	Chief Executive, North Yorkshire County Council
Stuart Carlton	Corporate Director - Children and Young People's Service - North Yorkshire County Council
Dr Lincoln Sargeant	Director of Public Health, North Yorkshire County Council
Janet Waggott	Chief Executive, Selby District Council and Assistant Chief Executive, North Yorkshire County Council (District Council Chief Executive Representative)
Richard Webb	Corporate Director – Health and Adult Services, North Yorkshire County Council
<b>Clinical Commissioning Groups</b>	
Amanda Bloor	Accountable Officer, NHS Hambleton, Richmondshire and Whitby, NHS Harrogate and Rural District and NHS Scarborough and Ryedale CCGs
Phil Mettam	Accountable Officer, NHS Vale of York CCG
<b>Other Members</b>	
Jill Quinn	Chief Executive, Dementia Forward (Voluntary Sector Representative)
Nigel Ayre (substituting for Judith Bromfield)	Delivery Manager, Healthwatch North Yorkshire
Julie Warren (substituting for Shaun Jones)	Locality Director (North), NHS England, Yorkshire and the Humber Area Team
Andrew Pippin	Sector Commander, North and East Yorkshire, Yorkshire Ambulance Service (Emergency Services Representative)
<b>Co-opted Members</b>	
Tim Cate (substituting for Colin Martin)	Acting Director of Operations for North Yorkshire, Tees Esk and Wear Valleys NHS Foundation Trust (Mental Health Trust Representative)
Dr Ros Tolcher	Chief Executive, Harrogate and District NHS Foundation Trust (Acute Hospital Representative)

**In Attendance:-**

**North Yorkshire County Council Officers:**

Dale Owens and Louise Wallace (Health and Adult Services), Patrick Duffy (Legal and Democratic Services)

---

**Copies of all documents considered are in the Minute Book**

---

**76. Welcome – Andrew Pippin**

The Chair welcomed Andrew Pippin to this, his first meeting of the Board. Andrew had been nominated as the representative of the Emergency Services.

**77. Apologies for Absence**

Apologies for absence were submitted by:

- Judith Bromfield, Chair, Healthwatch North Yorkshire
- County Councillor Caroline Dickinson
- Helen Hirst, Accountable Officer, NHS Airedale, Wharfedale and Craven CCG
- Colin Martin, Chief Executive, Tees, Esk & Wear Valleys NHS Foundation Trust
- Colin Renwick, Clinical Chair, NHS Airedale, Wharfedale and Craven CCG

**78. Minutes**

**Resolved -**

That the Minutes of the meeting held on 23 November 2018 be approved as an accurate record.

**79. Review of actions taken at the last meeting**

Considered -

An Action Sheet produced by the representative of the Assistant Chief Executive (Legal and Democratic Services), who confirmed that the actions had been implemented, or were in the process of being.

**Resolved -**

That the Action Sheet be noted.

**80. Declarations of Interest**

There were no declarations of interest.

**81. Public Questions of Statements**

There were no questions or statements from members of the public.

## 82. Housing and Health Theme

Considered -

The presentation by Janet Waggott, Chief Executive of Selby District Council and Assistant Chief Executive, North Yorkshire County Council. Janet represents North Yorkshire District Councils Chief Executives on the Board.

Her presentation outlined progress on this Theme and especially the rationale for improving joint working between Housing and Health and the key priorities for partners.

In addition, the Board was appraised as to what had been done so far. This included:-

- Janet Waggott agreeing to be the link between the Strategic Housing Board and the Health and Wellbeing Board;
- partners working more closely together to identify supported housing/living needs through structured needs assessment and examining housing stock;
- a Workshop to develop an outcome-focused specification by the County Council and District Councils, in partnership, following a Homelessness Prevention Review; and
- implementation of a new Assistive Technology Service

The following points were also made as part of the presentation:-

- Each of the barriers needed to be unpicked. For instance, with rurality we need to be clear who are our key workers.
- There needs to be greater alignment between District and County Plans and planning processes.
- With regard to supported living, a number of bespoke meetings had been held with the District Councils to ensure housing needs could be met in the best way. District Council colleagues had been very supportive.

Next steps would include:-

- health service input into District Councils Plans;
- efforts to integrate planning;
- a Policy Statement on Health;
- supporting affordable housing and quality standards; and
- feeding back progress to the Board.

Dale Owens, Assistant Director, Care and Support, said that this was a two-stage process – firstly to identify people's needs and the accommodation required and, secondly, a wider consultation. Previously, we had not been identifying the need aspect sufficiently.

The Voluntary Sector would be included in these discussions.

Phil Mettam, Accountable Officer at NHS Vale of York CCG, said that he would be happy to assist in progressing things if that would help.

Richard Webb, Corporate Director of Health and Adult Services, felt that developments would result in different types of accommodation being available to what is currently on offer - linked into District Councils and incorporating closer links to primary and secondary care.

**Resolved –**

That the presentation be noted.

**83. Digital Theme - Digital Innovation Challenge**

Considered -

The presentation by Louise Wallace, Assistant Director of Health and Integration, which, following the discussion at the last meeting, outlined a suggested proposition and process for the Digital Innovation Challenge.

Louise Wallace advised that she had liaised with Robert Ling, Assistant Director of Technology and Change, about this and was making the presentation on his behalf.

The County Council had a budget of £50,000 for this. The proposition was that:-

- depending on the bid ideas submitted, that either two grants of £25,000, or four grants of £12,500 be awarded to fund innovative ideas to address challenges in respect of better connecting rural communities and supporting mental health and wellbeing by reducing loneliness for people who are digitally excluded;
- the County Council would lead the administrative process for the Digital Innovation Challenge but Board partners will be integral to the process.

In terms of process, it was proposed that an Engagement Team be formed to engage with digital providers to articulate the challenge, with providers submitting their ideas by the end of February 2019. Providers would be shortlisted against a number of criteria, as outlined in the report, including whether the proposal was scaleable and realistic.

Members would be welcome to be part of the afore-mentioned Engagement Team. Louise Wallace confirmed that Members could nominate someone else from their organisation. Richard Webb added that consideration should be given to officers who had comprised the Reference Group for the development of the Digital Strategy also being on the Engagement Team.

Shortlisted providers would then be invited to present their ideas to the Board in March 2019, following which the Engagement Team would consider all of the feedback and award the grants.

Richard Flinton, Chief Executive of North Yorkshire County Council, commented that whilst this initiative was very positive, it was also hugely ambitious in terms of timescale. Louise Wallace advised that the timescales had been set to meet the ambition of the Board. Richard Flinton felt that there needed to be some flexibility with the timescales so as not to run the risk of hampering the ideas for improvement. It also should be made clear to providers that, if their ideas were successful, further work would be required.

Richard Webb agreed that the timescales appeared tight and was relaxed about this not happening until the May or July meetings of the Board. However, there was no reason why the feedback from the engagement process could not be reported back to the meeting of the Board on 22<sup>nd</sup> March. He also stressed that the total grants available were *up to* £50,000.

Amanda Bloor, Accountable Officer at NHS Hambleton, Richmondshire and Whitby, NHS Harrogate & Rural District and NHS Scarborough and Ryedale Clinical Commissioning Groups, mentioned that rural isolation was an issue that had been identified in NHS England's Long Term Plan. If, as a result of this process, there was something that could be tested out and, potentially, extended across the county, that would be a good outcome.

#### **Resolved -**

- a) That the process suggested in the report be approved – principally, that grants totalling up to £50,000 be awarded to fund innovative ideas to address the following challenges:-
  - *How do we better connect people in rural areas to improve wellbeing and reduce pressure on the health and social care systems while improving service efficiency?*
  - *How can we support mental health and wellbeing by reducing loneliness for people, who are currently digitally excluded, using technology that is inclusive, accessible and intuitive?*
- b) That providers be scored against the criteria stated in the report and that those providers shortlisted be invited to come to the Board to present their ideas on 22<sup>nd</sup> March 2019, potentially.
- c) That should officers consider that the timescale in b), above, is too ambitious, this aspect be deferred until the meeting in May, or July 2019.
- d) That partner organisations advise Louise Wallace if they wish to be part of the Engagement Team (NOTE: This does not have to be Board Members themselves; they can nominate people from their organisation).

#### **84. Multi-Agency Forum on End of Life Care**

Considered -

The report of Gill Collinson, Executive Nurse, Hambleton, Richmondshire and Whitby CCG, which updated the Board on the work of the Multi-Agency Forum on End of Life Care and sought the Board's support on work in connection with Dying Matters Awareness Week.

Patrick Duffy, Senior Democratic Services Officer at North Yorkshire County Council, presented the report and highlighted the following aspects:-

- The Forum had been established by the Board in 2017, following the report of the Scrutiny of Health Committee into end of life care in the county.
- The report outlined what had occurred thus far. The headline was that, rather than, say, developing a Charter on End of Life Care, the Forum considered that it would be of greater benefit to attempt to make a really practical difference to people coming towards the end of their life and their families and carers. For example, by encouraging people to have Lasting Power of Attorney arrangements in place.

- The view of the Forum was that a good opportunity to make a practical difference would be to get involved in Dying Matters Awareness Week, an annual awareness raising week that aims to help people talk more openly about dying and make plans for their death.
- This year the Awareness Week, the themes for which were outlined in the report, would be from 13<sup>th</sup> to 19<sup>th</sup> May.
- There were a number of ways in which the County Council, as a major employer and other partners could contribute. The County Council could, for instance, use its weekly Key Messages Bulletin, which is sent to all staff, to publicise the Week.
- A Co-ordinating Group had met on 16th January and felt that a database should be set up outlining the events that are planned. This could be underpinned by a single communications strategy.

Richard Webb commented that it would be helpful to have more detail about what had been done in response to the original recommendations of the Scrutiny of Health Committee.

Ros Tolcher, Chief Executive of Harrogate and District NHS Foundation Trust noted that the report did not refer to the Co-ordinating Group including representation from the Acute Sector and wondered if this was an oversight as she had provided a nomination. Patrick Duffy said he would check this.

#### **Resolved –**

- a) That the work being undertaken in respect of Dying Matters Awareness Week 2019 be supported by partners in the form of raising awareness of the Week in their own organisations by, for example, encouraging people to sign a pledge and supporting local initiatives, where appropriate. (A link to the Dying Matters Website is included below:

<https://www.dyingmatters.org/>)

- b) That further information be provided on what the Forum has done in connection with the original recommendations made by Scrutiny of Health Committee before a decision is taken as to whether it needs to continue.

#### **85. Health and Wellbeing Board - Rolling Work Programme/Calendar of Meetings 2018/2019**

Considered -

The Work Programme/Calendar of Meetings for 2018/2019.

The Chair indicated that he and the Vice-Chair would work with the Corporate Director for Health and Adult Services and Patrick Duffy to build into the Work Programme appropriate touch points for each of the Board's Themes.

#### **Resolved -**

That the Work Programme/Calendar of Meetings for 2018/2019 be noted.

The meeting concluded at 1.37 p.m.

PD